

SAFETY

Authorization for Pickup

At the time of enrollment, parents must provide the names and telephone numbers of persons authorized to drop-off and pick-up the child. It is the parent's or guardian's responsibility to notify the center of any changes in this authorization. If someone other than authorized persons indicated on the Child Emergency Form is to pick up your child, the CSDC must be notified in writing/phone by the parent and delivered by the parent in advance. We will release children to authorized persons only.

Photo identification or other official identification may be requested by a staff member before the child is released. Copies of legal documents must be provided to the office before any staff member can actively prevent non-custodial parents from picking up their child.

Emergency Plans

The CSDC conducts monthly evacuation drills and has posted emergency information in all classrooms. All staff are trained in emergency preparedness.

Parking and Traffic

Parking is available directly across from the CSDC entrance and along the wooden fence as you enter our driveway. If you have UNH Faculty/staff permit there is also parking in the rear lot. No parking is permitted in the marking Fire Lane along the front of the building. . Only nursery program families dropping off or picking up children are permitted to stop temporarily in the lane. Please watch for pedestrians as you leave this area. Your car should NEVER be left unattended while stopped in the marked fire lane. Leaving a car idling while in the vicinity of CSDC is never permitted. Fumes from cars quickly enter into our main hallway and on to the classrooms.

The safety of the CSDC community is our foremost concern. As you drive past the large CSDC sign your car should come to a CRAWL until you leave the driveway loop – that’s less than 5 miles an hour. This speed will enable you to stop if a child should dart in front of you. When you leave on foot through the CSDC building doors YOU should be opening the door and leaving first, preferably holding hands with your child. Please ensure the safety of your children by keeping them close at departure time – not running (or toddling) without you down the hallway to the front entrance.

Staff to Child Ratios

Recognizing the correlation of small group size and smaller numbers of children per adult to quality care and education, CSDC’s standards for group sizes and teacher to child ratios are based on best practices. Ratios and group size are met during all hours of operation including: indoor time, outdoor time, and during field trips. In addition to our permanent staff, our classrooms also have support from UNH interns and part-time teaching assistants. This staffing enables teachers to attend meetings, plan, take breaks, and participate in professional development opportunities.

Name of Classroom	CSDC Group Size/Ratio	State Licensing	NAEYC Accreditation	Staffing
Program 1 Ages 24 months-36 months Hours: Tuesdays & Thurs, 9-12	Group Size: 12 Ratio: 1:6	Group Size: 18 Ratio: 1:6	Group Size: 12 Ratio: 1:6	Lead Teacher Assistant Teacher 2 Students
Program 2 Ages 36 months-48 months Hours: Mondays, Wednesdays, Fridays, 9-12	Group Size: 18 Ratio: 1:9	Group Size: 24 Ratio: 1:8	Group Size: 18 Ratio: 1:9	Lead Teacher Assistant Teacher 2-3 Students

Program 3 Ages 4 yrs.-5yrs. Hours: Mondays Thursdays, 1-4	Group Size 20 Ratio: 1:10	Group Size 20	Group Size: 20 Ratio: 1:10	Lead Teacher Assistant Teacher/Student Teacher 2-3 Students
Infants* Ages 6 weeks to 17 months Monday-Friday 7:30 AM-5:30 PM	Group Size 9 Ratio: 1:3	Group Size 12 Ratio: 1:4	Group Size: 8 Ratio: 1:4	Lead Teacher Associate Teacher Assistant Teacher 2 Student Hourly 3 Students
Toddlers Ages: 18 months 3 years Monday-Friday 7:30 AM-5:30 PM	Group Size 12 Ratio: 1: 4	Group Size 15 Ratio: 1:5	Group Size:12 Ratio: 1:4	Lead Teacher Associate Teacher Assistant Teacher 2 Student Hourly 3 Students
Preschool 1 Ages 3-4 years Monday-Friday 7:30 AM-5:30 PM	Group Size 15 Ratio: 1:5	Group Size 24 Ratio: 1:8	Group Size: 18 Ratio: 1:9	Lead Teacher Associate Teacher Assistant Teacher 2 Student Hourly 3 Students
Preschool 2 Ages-4-5 years Monday-Friday 7:30 AM-5:30 PM	Group Size 16 Ratio: 1:8	Group Size 24 Ratio: 1:12	Group Size: 20 Ratio: 1:10	Lead Teacher Associate Teacher 2 Student Hourly 2 Students
Kindergarten Ages-5-6 years Monday-Friday 7:30 AM-5:30 PM	Group Size 20 Ratio:1:10	Group Size 30 Ratio: 1:15	Group Size: 24 Ratio: 1:12	Lead Teacher Teacher 2 Student Hourly 2 Students